Wardrobe Diaries: Business Fashion for the Fall

As we enter the Fall Season, the professional image workshop series continues with exploring fall fashion for the workplace. In this session, participants will discuss new and exciting business attire options that incorporate deep and earthy colors and unique patterns to create a style of your own. The team challenges, interaction, and dialogue empower employees to recognize the value in maintaining a professional image.

Wednesday, September 9
10:00 am—11:30 am
NMB Main Bldg., Room 210
Sonia Smith, Facilitator

LiveMeeting

This hands-on session will allow users to practice using Live Meeting 2007 to host web conferences, online meetings, training sessions, and other events. Two sessions will be offered.

Thursday, September 10
10:00 am—11:00 am OR 2:00 pm—3:00 pm
NMB Education Bldg., Room 306
Sonia Smith & Dean Khialani, Trainers

Using Facebook

Want to know more about Facebook? This optional hands-on training session is designed to provide users with a better understanding of how Facebook is used to create new networks and to stay connected. Topics include navigating Facebook, using various settings, creating fans and friends, editing profiles, and the importance of netiquette. Two sessions will be offered.

Tuesday, September 22
10:00 am—11:00 am OR 2:00 pm—3:00 pm
NMB Education Bldg., Room 304
Sonia Smith & Vicky Rodriguez, Trainers
The HBDI Alive Workshop is designed to revisit the many benefits of the Herrmann Brain Dominance Instrument (HBDI) in the workplace. Attendees will explore how to use HBDI principles to work with individuals with different thinking styles, build effective teams through communication, and generate creativity by appreciating team diversity and varied thinking styles. Both sessions will be held in **NMB Main, Room 210**.

**Session 1**  
Wednesday, September 23  
2:00 pm—3:00 pm  
Dianne Aucamp, Facilitator

**Session 2**  
Thursday, September 24  
10:00 am—11:00 am  
Dianne Aucamp, Facilitator

**The Golden Personality Assessment Debrief**  
The Golden Personality debrief session provides a better understanding of the results of the personality assessment. During the debrief, participants will be see how to utilize the personality profile information as an instrument for improving personal and professional interactions and decisions.  

Thursday, September 24  
2:00 pm—4:00 pm  
NMB Main Bldg., Room 210  
Sonia Smith, Facilitator

If you have not taken the Golden Personality Assessment and are interested in it, there’s still time. For more information, call Sonia Smith at Ext. 28520 or email fsetraining@nova.edu to get started.

**REGISTER FOR TRAINING TODAY!**
To register or receive additional information about any of the upcoming workshops, please email the Office of Training and Organizational Development at fsetraining@nova.edu. Please obtain supervisor approval to attend.