If a hurricane warning has been posted . . .

• Only NSU President will announce closing, informing all centers.
• Official notification will be delivered through the Dean's office.

Please secure your workplace before leaving.

• Back up computer files (if not already done); take any important disks home.
• Take laptops and personal items home with you.
• Unplug everything electrical from the wall outlet (including your computer).
• Employees: if your computer’s CPU is on the floor, move it to the top of your desk.
• Use two, large plastic bags to cover the computer monitor and CPU
• Use the large sheet of plastic and cover desk.
• Shut all doors to the area.
Drive carefully. Check your NSU phone extension Audix from home to check on status, return-to-work directives, etc. You may call your Audix from home by calling (954) 262-5770. You may also call FCE Employee Hotline (954) 262-2300

Novalert: 954-262-8999 NSU Hurricane Hotline: 954-262-7300

NSU Website: Click on Hurricane Notice

*Follow-up Instructions: Once you return to work, remove plastic sheet and bags. Fold and store these for the next weather emergency. Thank You*